

# Employee Worksheets for Proposing a Flexible Schedule

Step 2: Benefits and Challenges of Flexibility in your Unit. List the positives and negatives for you, your co-workers and your supervisor or department.

<b>Benefits (+) or Challenges (-) to the Employee</b>	<b>Benefits (+) or Challenges (-) to the Co-Workers</b>	<b>Benefits (+) or Challenges (-) to the Supervisor or Department</b>